

Training Review Meeting Record

GP registrar name		Training Term		<input type="radio"/> RACGP
Meeting date		Training Advisor		<input type="radio"/> ACRRM
Cohort		Training Location		<input type="radio"/> Dual
Meeting Reason	<input type="radio"/> Routine <input type="radio"/> Other	Completion timeframe		<input type="radio"/> FARGP
				<input type="radio"/> Rural Gen

Tools for the meeting

- AGPT profile
- Current term feedback on formative activities (wk 6, 13 and end of term)
- Previous Training Review Meeting Record
- [NTGPE Training Requirements by Cohort](#)

Introduction and aims for a training review meeting

- To provide high level and individual tailored advice about training progress and requirements
- To ensure timely & planned follow up meetings
- To obtain feedback on wellbeing of GP registrar
- To obtain feedback on previous terms experience
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- To identify an individual GP registrars goal for training
- To discuss summative assessment plans

Comment:

Previous training review meeting record

Discuss any issues from last training review meeting
any items outstanding Yes No

Comment:

NTGPE training requirements

- | | |
|--|--|
| • Orientation | completed <input type="radio"/> Yes <input type="radio"/> No - planned |
| • Workshop 1 | completed <input type="radio"/> Yes <input type="radio"/> No - planned |
| • Workshop 2 | completed <input type="radio"/> Yes <input type="radio"/> No – planned |
| • SGL (attendance at 80% offered session GPT1-2) | attendance discussed <input type="radio"/> Yes <input type="radio"/> No |
| • myGPcommunity | engagement as per term requirements discussed <input type="radio"/> Yes <input type="radio"/> No |
| • Learning Planning Assignment (GP/PRRT3>) | completed <input type="radio"/> Yes <input type="radio"/> No – planned |
| • Training review meeting (2 per year) | how many completed this year Choose an item. |
| • 4 x ECTV | how many complete Choose an item. |
| • 1 x video ECTV | completed <input type="radio"/> Yes <input type="radio"/> No |
| • 9 x formative MiniCEX consultations (ACRRM) | how many complete Choose an item. |
| • Teaching sessions (4 in total) | how many complete Choose an item. |
| • Range of training terms | |
| o AHT term | completed <input type="radio"/> Yes <input type="radio"/> No - planned |
| o Remote term (2015 cohort onwards) | completed <input type="radio"/> Yes <input type="radio"/> No – planned |
| o Mainstream term (recommendation only) | completed <input type="radio"/> Yes <input type="radio"/> No – planned |



Current training term

- Aware of who primary supervisor is? Yes No comment
- Working on learning planning with supervisor? Yes No comment
- Receiving in practice teaching time as required? Yes No comment
 - GP/PRRT1 - 1hr F2F per wk + 2hrs self directed
 - GP/PRRT2 - 1hr F2F per wk + 1hrs self directed
 - GP/PRRT3/4 - 1hr F2F per wk
 - 'one a week' sessions happening? Yes No comment
- Training profile on GP Tracks been reviewed Yes No
 If YES correct? Yes No comment
 If NO review & submit corrections to registrar@ntgpe.org
- Leave must be notified using the [GP Registrar Leave of Absence Form](#) located on our website
- Administrative issues:

<ul style="list-style-type: none"> ○ Pay – employment agreement – NTCER ○ Medical Indemnity ○ Provider No. ○ College membership ○ Placement process for next training year 	Comments: <div style="border: 1px solid black; height: 80px; margin-top: 5px;"></div>
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RACGP N/A

- RPL not applicable applicable
 - If applicable has GPR submitted app Yes No – planned _____
- GPT1 complete GPT2 complete GPT3 complete GPT3/ESP complete
- FARGP interested? Yes No
 - If YES have they enrolled? Yes No
 - If NO to enrolled - required to through NTGPE during first GP training term [FARGP information page](#)

NOTE: if the registrar is rural generalist (selected during AGPT application) they must train towards FARGP, if the registrar does not train towards FARGP and therefore opts out of RG they will be withdrawn from the AGPT program unless they can demonstrate extenuating and unforeseen circumstances *refer 5.1 and 8.5 [AGPT Rural Generalist Policy 2019](#)*. It is highly recommended the RG registrar enrol in FARGP within the first 6 months of the program).

- Advanced Rural Skills Training post applicable Yes No
 If YES what discipline _____
- Have they organized this placement Yes No
- CPR requirement
 - 12mth prior to GPT1 (frm 01/01/16) Yes No
 - within 12mth prior to fellowship Yes No
- ALS – currency required for fellowship Yes No
- Exams
 - AKT Yes No – planned _____
 - KFP Yes No – planned _____
 - OSCE Yes No – planned _____



ACRRM N/A

- RPL not applicable applicable

If applicable has GPR submitted app

Yes No – planned _____

- Core Clinical Training

- Anesthetics (10-13 wk term)

Yes No – planned _____

- O&G (10-13 wk term)

Yes No – planned _____

- PRRT1 complete PRRT2 complete PRRT3 complete PRRT4 complete

- 6 mths exp in community primary care

Yes No – planned _____

- 6 mths exp in hospital/emergency care (during PRRT)

Yes No – planned _____

- 12 mths exp living/practicing in rural/remote

Yes No – planned _____

- Advanced Skills Training post

Yes No

- Discipline

- Have they organized this placement

_____ Yes No

- Emergency Courses

- REST course (in first year PRRT)

Yes No

- One x Tier 1 or two x Tier 2

Yes No

- RRMEO Modules x 4

how many complete Choose an item.

- Assessments

- Case Based Discussion (CBD)

Yes No – planned _____

- MSF

Yes No – planned _____

- MCQ

Yes No – planned _____

- StAMPs

Yes No – planned _____

- Procedural Skills Logbook up-to-date

Yes No

Non Work Activities

- Work life balance

discussed

- Family / child care arrangements

discussed

- How to access help

discussed

- NTGPE pastoral care, EASA counselling, GP Psych Support, [Doctors Health NT](#), CRANA

- Other issues arising / challenges

Comment:



Agreed Actions:

1.

2.

3.